

# Corporate Safeguarding (2017-18) - Executive Summary

**Authors:** Safeguarding Service Manager  
Consultant Social Worker- Safeguarding

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**Purpose:** To establish an annual corporate safeguarding report which monitors, scrutinises and plans on the theme of “safeguarding” becoming fundamentally embedded within all aspects of Council services, functions and duties.

To provide Scrutiny with essential and key information to build their understanding and knowledge on the topic of “safeguarding” in order to allow them to effectively scrutinise the Council’s safeguarding practice.

To update Cabinet members on the work that has been undertaken to improve arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.

The Committee is asked to scrutinise and review the progress of key priority work plans for both Corporate Safeguarding arrangements and the safeguarding specific teams.

**Summary:** The amalgamation of Adult, Children and Education safeguarding services in Newport council is now embedded and effective communication between all three sectors is established. The inclusion of the VAWDASV legislation is also interwoven with each service area as the Ask and Act requirements dictate.

This is the first review of the annual corporate safeguarding report. The original report was established in November 2016 and sought to synthesise the various safeguarding reporting strands into one Corporate Safeguarding report which provides scrutiny information on how well the council is achieving on its safeguarding arrangements. Since the development of this report there have been significant changes in the quality assurance measures which are required to be reported on within the Director’s report for Social Services (formerly the annual council reporting format – ACRF), this has meant that there has been some change in the required key performance indicators for “safeguarding” specifically. Although it will remain the principal objective of the annual Director’s Report for Social Services to report on these performance measures the safeguarding specific indicators have been extrapolated and have been provided as performance measures for scrutiny purposes within this report for members to be aware of. The full report is extensive to ensure members are fully aware of the Corporate responsibilities and also the specific service delivery performance reporting and action plans for continuous improvement.

## **Corporate Safeguarding (2017-18) - Executive Summary**

The report is therefore presented in two parts:

### **Part one:**

Provides members with the corporate over view in terms of safeguarding requirements and arrangements based upon the Welsh Audit Office “Review of Corporate Arrangements in Welsh Councils” (October 2014), used to form the basis of the reporting format and structure, and additionally provides the “safeguarding” specific quality measures as defined within the Director’s report for Social Services.

It is important for members to recognise that safeguarding is a statutory function within the Social Services and Well-being Act (2014) and since the implementation of the Act processes for national reporting and local safeguarding boards are a requirement. The full report enables members to view the National and Local safeguarding arrangements with hyper-links attached.

### **Part two:**

Presents the key priority work plans for each team incorporated within the Safeguarding Unit for Newport City Council and allows members to scrutinise and reflect upon the work being undertaken to ensure effective safeguarding arrangements are in place for children and adults in Newport.

# Corporate Safeguarding (2017-18) - Executive Summary

## 1. Background

The full report covers in more detail the following:

- **What is safeguarding?**

Members are provided with a full definition of safeguarding for both children and adults. The legislative context is explained and the expectations of all staff when they join Newport City Council and training that is available and mandatory.

- **Safeguarding in a Legislative and Policy Context**

**VAWDASV legislation and safeguarding** The Violence against Women Domestic Abuse and Sexual Violence (Wales) Act 2014 is part of wider safeguarding that the council have responsibilities to understand and complete. The inclusion of the hyper-linked clips is to enable members to increase awareness and role within the council on this agenda.

- **What are our Corporate responsibilities regarding safeguarding?**

**Quantitative data** The duty on the council to produce measures for Welsh Government are limited within safeguarding currently but we have included a narrative column explaining the data. This will be bench marked against identified for reporting purposes within the Directors report for social services and reported to Welsh National measures next year. As a local authority we also record and monitor our own local safeguarding performance measures to quality assure our performance and planning, this data is recorded within the team specific action plans in part 2 of the report

**Qualitative data** The brief table regarding 'People reporting that they feel safe' is a Welsh Government requirement that was introduced last year.

- **Planned developments to enhance safeguarding within Newport?**

The Part 1 corporate safeguarding action plan (Welsh Audit Office template) is evidence of the work completed and what we continue to address in the forthcoming year. Future challenges for the Council in discharging the legal duty are itemised.

- **Elected Members 'Safeguarding' training** Safeguarding training events and plans for further awareness raising topics to be available to all members during the next year.

## Corporate Safeguarding (2017-18) - Executive Summary

- **E-Learning and training** VAWDASV required eLearning for the whole council is reported to Welsh Government and the first table identifies the numbers of staff that have to complete the training, the second table (graph) evidenced what each service area have completed the required e-learning.
- **Relaunch 'Safeguarding Involves us All' campaign** Reviewed and refreshed new suite of policy documents to be approved and then relaunched across the council, website, specific teams and the development of the safeguarding champions role within each service area.
- **Corporate Safeguarding Action Plan**

The following is an extract from the full table within the report, containing the red and amber measures:

## Corporate Safeguarding (2017-18) - Executive Summary

### 2. Key Priorities/ Themes for Corporate Safeguarding (RED AND AMBER ONLY) (2017/2018)

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
<p>Review the Corporate Safeguarding Policies and Procedures developed in 2014 to ensure they are Act Compliant and relaunch the suite of documents across all service areas to ensure that <b>all</b> Council employees are aware of their responsibilities.</p>	<p>Safeguarding documents to be reviewed by lead authors (education/ adults/ children) to ensure they are compliant with the SSWB Act.</p> <p>Work with HR/ Legal to establish a process for recognising “failure to act” in safeguarding circumstances as a potential disciplinary matter and reflect this within the corporate mission statement of safeguarding.</p> <p>Documents to be re-launched utilising the intranet resource and notification via the staff e-bulletin to ensure all employees know where to access the information.</p>	<p>Education Policy Completed (September 2017) Children’s Policy review by end of November 2017</p> <p>Adult’s Policy review by end of November 2017 <b>Completed, ratified by CSMT, need to be relaunched</b></p> <p>Proposal of process to be submitted to Heads of Service for preliminary discussion by March 2017 <b>Outstanding-18/19</b></p> <p>Policy relaunch and dissemination <b>Outstanding-March 18</b></p>	<p>All Employees will know basic safeguarding information and their responsibilities regarding safeguarding as an employee will be clearly communicated and understood.</p>	<p><b>Green</b> <b>Policies have been updated in line with new Act</b></p> <p><b>Where we are currently:</b> <b>Amber</b></p> <ul style="list-style-type: none"> <li>- <b>Policies need to be relaunched as part of safeguarding awareness campaign</b></li> <li>- <b>Need to work with legal and HR re. “failure to act”</b></li> </ul>

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
To meet the WAO recommendations the council should confirm the "senior lead officer who is accountable for safeguarding and protecting children and young people with corporate responsibilities for planning improvements"; and the "appointment of a lead member for safeguarding"	Heads of adult and children services raise at corporate level and agree appropriate representation highlighting importance of the role	Within forthcoming quarter for 2018	All Staff will be aware of the following identified persons identified with Safeguarding responsibilities: <ul style="list-style-type: none"> <li>- Senior Lead Officer: James Harris (Strategic Director- People)</li> <li>- Lead Member for Safeguarding: Councillor Paul Cockeram (Cabinet Member for Social Services)</li> </ul>	<b>Amber</b>  <b>This information will be publicised within the Safeguarding Awareness Campaign and via the safeguarding champions network; wider staff news information; intranet "safeguarding" section</b>
Agree designated corporate safeguarding champions within all Council Service Areas who will be responsible for championing "safeguarding" within their service area and providing advice and direction for staff within the service area should a query/ concern arise.	Nominations for champions for each service area to be requested by Heads of Service/ Safeguarding Service Manager.  Identified Champions Register to be created by the Safeguarding Unit. The register should be held centrally by Human Resources and updated should an identified champion no longer hold that position.  Champions' names and contact details to be published on the intranet safeguarding tab and communicated via e- bulletin.  Champions to be briefed/ supported in respect of their role by	March 2018  All information prepared and ready for nominations from each service area.  Schedule of meetings to be agreed for the year to establish the safeguarding champions network  Register to be held in HR and reviewed at each	Every service area reflects that "safeguarding" is a key priority/ theme embedded within all services being delivered by the Council.  All employees will feel that they know who and how to contact the right person within the organisation should they have a query or concern.  Improvement in how information on safeguarding is shared across the organisation collectively.	<b>Amber</b>  <b>"Safeguarding Champions" briefing and requirements have been ratified by CEO and will now require to be presented to Heads of Service Areas to identify an appropriate employee (Document attached as appendices for Members to view- attachment 6)</b>  <b>Clear strategy for taking forward in18/19 will be evidenced through staff news and as part of all service areas information.</b>

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
	<p>the Safeguarding Unit (QA/ Service Manager) ensuring they are aware of the safeguarding policies and processes of who to contact/ where to direct and access information on safeguarding generally and in specific circumstances.</p> <p>Review with service leads if the Action plan in each service area reviewed by People Portfolio Board outlines safeguarding training as a key priority</p>	<p>network meeting to ensure correct officers in post.</p>		
<p>Develop a system to identify, track and monitor compliance with attendance at safeguarding training in all council departments, elected members, schools, governors and volunteers and to identify and prompt those staff members who require refresher safeguarding training as part of their role.</p>	<p>Corporate e-learning induction regarding safeguarding information to be reviewed by Quality Assurance (Safeguarding Unit) with People and Business Change (Jane Westwood- Gover). Amendments to the e-learning module to be ratified through Heads of Service and Cabinet.</p> <p>Work with People and Business Change to identify all those staff/ positions which require additional/ refresher safeguarding training and then devise a register and monitoring process.</p> <p>General Safeguarding” training provided to all Members (Nov 2017) and an offer extended to members to provide a rolling programme of safeguarding</p>	<p>August 2017</p> <p>August 2017</p> <p>November 2017</p>	<p>There is a corporate safeguarding register which identifies those staff members who require additional/ refresher safeguarding training beyond the corporate induction process. Those identified employees will be notified and can be monitored through the system to ensure that they have attended the required safeguarding training proportionate to their role.</p> <p>The council will be able to demonstrate via evidence (data) that those employees who require refresher/ additional safeguarding training are compliant.</p> <p>All council members have awareness in respect of their</p>	<p><b>Amber</b> <b>Page Tiger will be used as the new corporate induction- will work with Business Change to further this once established, new induction occurring from March 2018</b></p> <p><b>Amber</b> <b>Need to meet with HR and training department to track additional refresher training processes and to monitor and track the e-learning completion requirements for VAWDASV</b></p>

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
	awareness training sessions on specific issues (ie. CSE, DOLS)		safeguarding duties and responsibilities	<p><b>Green</b> Overarching safeguarding delivered to Members.</p> <p><b>Amber</b> Agree ongoing Member specific safeguarding training/awareness to be timetabled throughout the year.</p>
<p>Improve how “safeguarding” information is communicated externally to the citizens of Newport in order to ensure that our citizens know who to contact if they need information, advice or assistance and to promote the Council's commitment to safeguarding by communicating essential information and highlighting where changes have or will be made (ie. Legislation/ Policy/ Council Procedures).</p>	<p>Remove the former Safeguarding Children in Newport (SCIN) website as this is redundant due to the regional board establishment.</p> <p>Update the “safeguarding” information on the external website to ensure it reflects the new SSWB Act and include useful information (ie. definitions of “adult at risk” and the new duty to enquire); links to regional safeguarding boards (adults and children).</p> <p>Future development on this section of the website to include links to endorsed partner agencies videos/ resources/ information for young people/ parents/ carers on specific safeguarding topics</p>	<p>January 2017</p> <p>January 2017</p> <p>August 2017</p>	<p>Citizens of Newport will be provided with essential and relevant information on “safeguarding” with the anticipated outcome that they feel that their health, well-being, human rights and opportunity to live in a community free from harm, abuse and neglect is being promoted and supported by the local authority.</p>	<p><b>Amber</b> Established that Gwent Police communication and digital team maintain the site, request has been made for the site to be taken down. Links to Gwent Safeguarding Board available instead- need to check this is on Council internet page</p> <p>Need to update the safeguarding intranet page with new policies, safeguarding champions details, add safeguarding links on the intranet page for safeguarding topics (ie. CSE) once re- launch campaign completed</p>



## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status

## Part 2- Safeguarding Unit Individual Teams Key Priority Plans

### Individual Teams Key Priority Plans

The full reports presents the key priority work plans for each team incorporated within the Safeguarding Unit for Newport City Council and allows members to scrutinise and reflect upon the work being undertaken to ensure effective safeguarding arrangements are in place for children and adults in Newport.

1. **Child Sexual Exploitation 2017/18 Team**
2. **Independent Reviewing Officers/ Safeguarding Administration**
3. **Safeguarding in Education**
4. **Quality Assurance (Children's Services)**
5. **Local Authority Designated Officer**
6. **Adult at Risk**
7. **Violence Against Women, Domestic Abuse and Sexual Violence**

# Corporate Safeguarding (2017-18) - Executive Summary

## 1. Child Sexual Exploitation - Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
<p><b>Protect:</b> Measures in place to ensure children are protected from CSE and that agencies are acting appropriately to reduce risks and protect children.</p> <p>Agencies to work together to ensure effective safety planning and disruption tactics are employed to tackle CSE in Newport.</p> <p>Agencies to work together to develop services that are appropriate and effective in meeting identified needs.</p>	<p>7) Weekly CCM report detailing CSE strategy meetings held and outcomes agreed</p> <p>8) Review of strategy meetings and agreed actions to ensure processes are followed and actions are appropriate to safeguard</p> <p>9) Multi Agency Sexual Exploitation Meeting (MASE) trial in Newport</p> <p>10) Development of Forest Lodge Residential Unit</p>	<p>7) Ongoing</p> <p>8) Ongoing</p> <p>9) Commenced October 2016 and following trial, agreed to continue and to be rolled out across Gwent.</p> <p>10) Partially completed and some changes are ongoing</p>	<p>Robust system where inappropriate decision making can be quickly identified and challenged.</p> <p>Robust system to ensure effective multi-agency planning to safeguard the child/ren.</p> <p>Annual case audit identifies improved outcomes for children</p> <p>Reduction in SERAF score</p> <p>Reduction in numbers of children at high risk of CSE in Newport</p>	<p><b>Amber</b> – work is underway, but not fully completed.</p>

## Corporate Safeguarding (2017-18) - Executive Summary

### 2. Independent Reviewing Officers/ Safeguarding Administration Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
To maintain current levels of performance for LAC reviews and Adoption Reviews	Monthly report from CCM  Develop different ways to review cases utilising technology when required	Ongoing  March 2018	Annual Performance Indicator  Annual performance Indicators and increase in compliance for LAC reviews	<b>Green</b> Monthly reports in place  <b>Amber</b> ; technology being identified and liaison with front line teams ongoing.
Develop a Monitoring System to increase service user participation in Lac reviews.	Recording and reporting system to be developed in Liaison with Performance Information Team.  Develop different methods for consultation with young people utilising modern technology where appropriate	March 2018  March 2018	When there are clear indicators that service user participation is increasing.  Increase in service user participation and feedback from them via consultation process	<b>Amber</b> Different approaches are being looked at and service users will be consulted in due course.  <b>Amber</b> Service user participation is sporadic at present.
System to raise legitimate concerns in regard to Looked after children by their IRO which clearly holds people to account and helps to raise concerns and drive up standards of care.	Utilise IRO concerns via children's case management system. Develop clear monitoring and recording system to capture this information over time.	March 2018	Positive feedback from service users and their carers as well as other professionals. Feedback forms to be developed.	<b>Amber</b> System currently in place but has not been monitored over time or feedback sought.
System and Guidance to be produced to ensure that the IROs are kept updated in regard to Looked After Children in line with The Care Planning, Placement and Case Review (Wales) Regulations 2015	Guidance to be produced for all front line social workers to ensure compliance with the current regulations.	March 2018	Positive feedback from IROs and service users that all relevant information and consultation has taken place.	<b>Amber</b> System is currently sporadic and has not been monitored over time.

## Corporate Safeguarding (2017-18) - Executive Summary

### 3. Safeguarding in Education Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
<p>To develop more robust education safeguarding monitoring systems, including self-evaluation tools</p> <p><b>*ESMT priority 4</b></p>	<p>Termly monitoring of all school SG policies Monitoring of schools' safeguarding training: whole-school, SG Leads, governors. Collating audit action plans</p> <p>Audit visits to schools (min. 4 per term)</p>	<p>Data base in place Sept 2017</p> <p>Half-termly monitoring/reviewed in Supervision.</p> <p>From Oct 2017</p> <p>Ongoing</p>	<p>100% of schools with current policies in place. 100% of schools with current training in place. 100% of schools completed audits. Audit visits demonstrate effective safeguarding practice in place.</p>	<p><b>Amber</b> 94% of schools have completed</p>
<p>To develop the training programme for designated safeguarding leads in schools.</p>	<p>Develop the half day training provision for Designated Leads and offer this on a termly basis.</p> <p>Put in place termly network meetings for DSPs, ensuring current safeguarding priorities are shared. Engage other professionals, particularly Duty &amp; Assessment team.</p> <p>Ensure consistency of whole-school Safeguarding training</p>	<p>Termly from June 2017</p> <p>Termly for May 2017</p> <p>From May 2017 (train the trainer event)</p>	<p>Positive evaluations from training</p> <p>Positive Evaluations from meetings</p> <p>School safeguarding audit records/school audit visits</p>	<p><b>Amber</b> Train the trainer to be implemented</p>

## Corporate Safeguarding (2017-18) - Executive Summary

### 4. Quality Assurance (Children's Services) - Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
To develop a quality assurance framework to audit and scrutinise the practice occurring within social work teams in order to inform practice improvements and areas of risk for the organisation.	Review the process of Team Manager Audits.	June 2018	Robust quality assurance framework will be in place which informs senior managers of current practice and any areas for improvement.	<b>Amber</b> <b>There has been a delay in reintroducing the team manager audit cycle due to the Principal Officer and CSW requiring completing projects in addition to their main workstreams in addition to covering redaction work and SGO case management whilst awaiting recruitment to the vacant SWA post.</b>
	Implement a process for the use of Independent Reviewing Officer Monitoring documents.	June 2018		
	Complete bespoke audits as required.	On-going	Evidence of progress in regional development of action plans and practice as developed by the regional boards.	
	Work collaboratively with regional safeguarding boards on multi-agency quality assurance.	On-going		
	Support and Facilitation of Multi-Agency Supervision Sessions regionally.	On-going		
Support and facilitation of Regional Practice Reviews (including Learning Events; Child Practice Reviews) and implementation of learning.	On-going			

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
<p>To develop and implement a process for “safeguarding” as a key theme to be incorporated and embedded within the duties and functions throughout all Council Service Areas.</p>	<p>Developing the corporate safeguarding report for annual scrutiny</p> <p>Reviewing the corporate safeguarding requirements against the WAO report (2014) for members to be informed of how well the council is achieving in its safeguarding duties and functions in addition to the national measures</p> <p>Revising the “Safeguarding” information shared currently within new starter induction processes</p> <p>Establishing a “safeguarding” refresher training module for ALL staff members to access at specific points within their employment</p>	<ul style="list-style-type: none"> <li>• November 2016 (completed)</li> <li>• November 2016 (Completed)</li> <li>• March 2018</li> <li>• March 2018</li> </ul>	<p>An annual corporate safeguarding report established and data/ narrative evidences that the council is effectively meeting its safeguarding responsibilities.</p> <p>All staff members and elected members will feel that they know the right level of information about safeguarding and understand their duties both corporately and individually.</p>	<p><b>Amber</b></p> <p>As identified within the corporate safeguarding action plan (part 1) there is outstanding work in relation to the development of e-learning and the safeguarding information provided at the point of induction. This work in addition to the identified work of developing a system to track and monitor employee safeguarding training (as identified in part 1 action plan) will continue throughout 18/19</p>

### 5. Local Authority Designated Officer - Team Priorities (Red and Amber only) 2017/2018

No red or Amber Measures.

## Corporate Safeguarding (2017-18) - Executive Summary

### 6. Adult at Risk - Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
Evaluate the model of adult protection in Newport to include consideration to manage the increasing demands of the service	Review process in line with the new Social Services and Well Being ACT requirements. Training to assist staff in the implementation of the Act both internal and external services.	Working in partnership with the first contact team is in progress. GWASB regional training packages have been updated and ratified. These training packages are available through the Newport City Council training resource.	Safeguarding becomes a standing item on supervision policies and processes. Timely reporting of adults at risk and performance measure of duty to enquire completed within timescales.	GREEN
	Safeguarding Hub pilot project will provide opportunities to re model the adult Safeguarding initial screening and evaluation process. Multi agency decisions provide a robust response to initial concerns.	Regular reviews of the Hub to include collection of agreed data. A pathway and workflow is also under development across adult services.	Performance improves due to clear pathway and workflow for practitioners. Specific date to measure the success if the Safeguarding Hub.	AMBER
	Consider re-introducing a rota of Designated Lead Managers (DLM) across Adult Services to offer resilience to the adult safeguarding team.	Previous discussions and training of staff failed to produce a robust contingency plan due to other adult service pressures.	Agreed process and rota in place.	AMBER
	Practitioners to be skilled in recognising and responding to concerns of Human	Maintain links with relevant agencies and ensuring that practitioners understand legal requirements and	Data collection through workforce development to quantify training needs and attendance.	AMBER

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
	<p>Trafficking, modern day slavery and Radicalisation.</p> <p>Develop links with Human trafficking MARAC process and regional modern day slavery and human trafficking delivery group.</p>	<p>reporting mechanisms.</p> <p>Agreed process for referral and awareness raising across adult services.</p>	<p>Dissemination of NRM requirements.</p> <p>Clear audit trail of referrals for internal quality assurance.</p>	<p><b>RED</b></p>
<p>Support and Empower vulnerable adults through the adult protection process and develop improvements to practice within Newport</p>	<p>The implementation of the Social Services Well Being (Wales) Act has placed emphasis on delivering person centred practices which is being adopted across Adult Services,</p> <p>Practitioners are actively obtaining the wishes of adults at risk through "what matters" conversations.</p> <p>Monitor citizen inclusion/attendance at meetings and voice clearly recorded throughout the process.</p> <p>Advocacy has a direct link with the Safeguarding Hub Pilot Project, advocacy involvement is considered at the start of the</p>	<p>Citizen inclusion throughout the process increases and improves each year, (this includes include family/advocacy), Referrals to advocacy are increasing.</p> <p>Weekly/ fortnightly meetings with advocacy service to consider referrals.</p>	<p>Improved attendance and citizen voice recorded throughout the process.</p> <p>Half yearly reporting on progress and continued development to ensure performance is measured.</p> <p>Data captured within the safeguarding hub.</p>	<p><b>AMBER</b></p>



## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
	Safeguarding process.  The Team is supporting a Task and Finish group to raise awareness of Advocacy Services	GWASB sub group May 2018	Completed and evidenced in practice.	<b>AMBER</b>
The development of an effective information system	March 2018 will bring the implementation of WCCIS.  This new system, Eventually adopted across Wales will bring greater sharing of information and a robust process for capturing and recording essential data. Not just for local performance measures but Welsh Government requirements and regional Developments.	March 2018	Improved accurate and accessible data will be provided.  The continual improvement of services can be based on the data collected.	<b>AMBER</b>
To raise general public and professional awareness of 'adults at risk' everybody's responsibility	Continue to support the work of the Communication and Engagement Sub group, (GWASB) which includes raising awareness to the public and professionals.  Support the development of a new Gwent Safeguarding web site that will provide information in	The Communication and Engagement Group have a detailed work plan for the next 12 months.  Launch date in May 2018.  On-going	Early identification and referral to the safeguarding team will enable an expedient service to prevent further abuse and the need for protections services/ safeguarding plans.  Web development completed. Finishing information pages to be added.	<b>GREEN</b>  <b>AMBER</b>

## Corporate Safeguarding (2017-18) - Executive Summary

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
	<p>respect of Adults, Children and VAWDASV.</p> <p>Newport City Council web based information is accurate and updated regularly (for internal and external access).</p> <p>Task and Finish group is in progress to review and amend literature and leaflets.</p> <p>Arrange meetings and forums with multi-cultural groups within the City to raise awareness of abuse.</p>	<p>July 2018</p> <p>September 2018</p>	<p>As part of the relaunch of the safeguarding policy and process's within NCC, and to be included in the development of the Safeguarding Champions in NCC.</p> <p>Communication and Engagement subgroup in GWASB.</p> <p>Attend the Mosque Forum and community based events to raise awareness of safeguarding in the community.</p>	<p><b>GREEN</b></p> <p><b>AMBER</b></p> <p><b>AMBER</b></p>

## Corporate Safeguarding (2017-18) - Executive Summary

### 7. Violence Against Women, Domestic Abuse and Sexual Violence - Team Priorities (Red and Amber only) 2017/2018

What outcomes do we want to achieve? (Objectives to achieve)	How will we make this happen?	When will we achieve this?	How will we know it's making a difference? (Performance measures)	RAG status
<p>Staff trained to Ask and Act, NTF Groups 2 &amp; 3</p> <p>Establishment of VAWDASV 'champions' (trained as Group 3 Ask &amp; Act) across key roles within NCC.</p> <p>'Champions' support staff 'asking and acting'</p>	<p>Test the Train the Trainer model as part of phase 2 early adoption of Ask and Act.</p> <p>In line with NCC's submitted NTF training plan 2017, implementation will start with Education, Adult Services (initially first contact and homecare staff, giving priority to senior staff and 'champions'), then Community Development staff (total <b>270 staff for Group 2 in 2017 - 18</b>, total <b>27 staff for Group 3 in 2017 - 18</b>)</p> <p>Group 3 'champions' to be trained first</p> <p>Recruit local authority staff to become trainers and undertake Train the Trainer</p>	<p>End of March 2018</p>	<p>Adult services and community development staff - increased confidence amongst these staff to 'Ask and Act'.</p> <p>Group 3 'Champions' established to support staff that are 'asking and acting'.</p> <p>Data recorded on staff completing 'Ask and Act' enquiries.</p> <p>Rise in referrals to Adult safeguarding determining VAWDASV as a factor.</p>	<p><b>Red</b></p> <p>Due to delays with modifying Group 2 and 3 training following phase 1 early adoption (modifying was the responsibility of Welsh Government and WWA), at the end of quarter 2 (2017 – 18) phase 2 Ask and Act training has not recommenced. It is hoped training for Group 2 will commence before the end of quarter 3 and Newport's aim will be to train a total of <b>135</b> staff to Group 2 (this represents half the number identified in Newport's training plan 2017 – 18)</p> <p>Gwent is still awaiting confirmation of changes to Group 3 delivery from Welsh Government.</p> <p>The remaining 135 staff</p>

## Corporate Safeguarding (2017-18) - Executive Summary

				<p>identified for Group 2 Ask and Act training in 2017 – 18, will be trained during 2018 – 19, along with a further 210 staff (if there is the capacity to do so) in line with NCC's submitted NTF training plan for 2018 - 19.</p> <p>The plan is to train 27 Newport staff each year to Group 3 Ask and Act ('Champions') once this training is available.</p>
E-learning for all Council staff	<p>Promotion and staff newsletter and enabling safeguarding champions to be aware of what is required.</p> <p>E learning is under development with Welsh Government and we also need to develop face to face training where e-learning not appropriate.</p>	April 2018 in line with statutory requirement	<p>All staff will have received a basic awareness training and there will be raised awareness across the organisation on aspects of violence against women, domestic abuse and sexual violence</p> <p>Data available on staff completions for NTF Group 1.</p>	<p><b>Amber</b></p> <p>At the end of quarter two (end of Sept 2017) 9.9% of Newport CC 's workforce has completed NTF Group 1 learning – this includes e-learning and alternative face to face training.</p>
Member awareness training	E-learning/workshops to be provided	April 2018	Completion by Members. Performance data to evidence completion	<b>Amber</b>

## Corporate Safeguarding (2017-18) - Executive Summary

At its meeting on 21 February 2018, the Committee received the full Annual Report on Corporate Safeguarding, and made the following comments and requested that the Officers provide the additional information when the item returned;

Committee Comment	Officer response
<p>The Corporate Safeguarding report had been difficult to read and contained vast amounts of information. The information was not easily accessible and understandable to the Committee.</p>	<p>The Officers have provided an Executive Summary for the Committee, summarising the key areas for consideration within the Team Plans. This document pulls together the individual action plans, and highlights all of the red and Amber Measures for the Committee's consideration.</p>
<p>The information included in the report could have been presented in a different manner making the information more useful. One example of this was '4.4 – E Learning and Training' where numbers of staff are provided when percentages would be more effective.</p>	<p>The detail of the full report is necessary to provide the comprehensive Annual update on Corporate Safeguarding to ensure that the Council is meeting its statutory obligations. However officers agree that the formatting of the report of the Annual Corporate Safeguarding could be improved to make this information easier to read and more accessible.</p>
<p>The Committee requested that the Officers complete an 'Executive Summary' of the Corporate Safeguarding report which introduced the report and highlighted its key points. They requested that it contained a table outlining just the AMBER and RED Key Priorities / Themes and associated plans to turn them GREEN with timescales. This they believed would allow them to focus on the most important sections of the report without having to work through the rest of the document.</p>	<p>In light of the concerns raised by the Committee, the Officer will look to refine the report for the 2018/19 update and will ensure that a more cohesive and readable report is produced as part of this update next year to make the information more accessible.</p>
<p>The Members asked if there had been an opportunity to include more statistics. Including comparative statistics from other Local Authorities.</p>	<p>Officers will consider how comparable data will be included when the format is revised for next year. Whilst the Officers agree that National positions Local Authority comparisons would be a useful addition to the report. However, it is noted that since the changes were introduced based on the Social Services and Wellbeing Act, these continue to make benchmarking in this area more difficult.</p> <p>Where the data exists, this will be included in future reporting.</p>

## Corporate Safeguarding (2017-18) - Executive Summary

Committee Comment	Officer response
<p>The Members asked if the Officers could provide information on the Councils Triage system, if it had one</p>	<p>Across Children's and Adults, there are comprehensive systems to assess all safeguarding work that comes before the Council, there is not one single council triage system.</p>
<p>The Members were interested in the cost effectiveness of the partnerships that Newport takes a lead on. The Members wanted to know if other partners had paid equal amounts</p>	<p>There is limited available information on which to comment on the cost effectiveness of the partnerships. The Partners are contributing financially in accordance with their agreed commitment.</p> <p>The effectiveness of the various partnerships is a matter for consideration by the Performance Scrutiny Committee – Partnerships.</p> <p>For example, the Draft Violence Against Women and Domestic Abuse and Sexual Violence Strategy was presented to the Partnerships Committee in February 2018 before it was adopted. As part of this, the Committee agreed to monitor the implementation of the strategy and specific mention was made to its measurability and how the resources would be utilised from all partners to implement.</p> <p><a href="https://democracy.newport.gov.uk/ieListDocuments.aspx?CId=447&amp;MIId=6969">https://democracy.newport.gov.uk/ieListDocuments.aspx?CId=447&amp;MIId=6969</a></p> <p>Also on the Performance Scrutiny Committee – Partnerships work programme are the following plans / arrangements for implementation relevant to Safeguarding:</p> <ul style="list-style-type: none"> <li>• Regional Area Plan</li> <li>• Regional Adoption</li> <li>• Regional Fostering</li> <li>• Regional Youth Offending</li> </ul> <p>The Officers agree that a full and meaningful contribution by all partners does need to be an ongoing consideration. As such, the relevant partnerships are looked at when assessing the work programme for the Performance Scrutiny Committee – Partnership on an ongoing basis and implementation monitored by the Committee.</p>
<p>The Committee wanted to know if the recent budget savings had had an impact on the ability carry out the safeguarding obligations. The Members referenced the Adult Safeguarding Plan in particular, which stated that there was already an increasing demand and service delivery was</p>	<p>Whilst the position with budget savings is challenging, The Council was ensuring that Safeguarding remained a priority and remained secure. However, the resilience was lower as the Committee has noted. This was being closely monitored and reported.</p> <p>The achievement of the Council's agreed savings is on the Performance Scrutiny Committee – People for this year and the Committee will be asking how effectively the Council was achieving the savings within the budget. As part of this. The Overview and</p>

## Corporate Safeguarding (2017-18) - Executive Summary

Committee Comment	Officer response
challenging. This was lowering the resilience especially in times of sickness, training and annual leave	Scrutiny Management Committee could recommend that Safeguarding reliance is covered when this is reported back to the PSC – People in October 2018.

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